

ALBERT WISNER PUBLIC LIBRARY EXHIBIT AND DISPLAY APPLICATION



This form, which includes the Exhibit and Display Release, must be submitted to and be approved by the ALBERT WISNER PUBLIC LIBRARY at least 6 weeks prior to the scheduled date of the event.

Name of Applicant: _____

Address: _____

Phone: _____ Email: _____

Website: _____

Sponsoring Organization (if applicable): _____

Address: _____

Phone: _____

EXHIBIT and DISPLAY INFORMATION

Month requested: _____

Name of Exhibit: _____

EXHIBIT LOCATION :

Community Room _____ Gallery Area _____ Board Room _____ Display Cases _____

APPLICATION FEE: \$25 (Please make check payable to AWPL)

I/We have received a copy of the Albert Wisner Public Library Exhibits and Displays Policy, Procedure and the Application and Release Form. I/We agree to abide by all of the stated rules/regulations including a donation to the library of 10% of the proceeds from any displayed artwork sold during the time of exhibit at the Albert Wisner Public Library.

I/We, the undersigned, hereby lend the following works of art or other material to the Albert Wisner Public Library for exhibit/display purposes only. In consideration of the privilege of exhibiting/displaying in the Library, I hereby indemnify, release and hold harmless the Albert Wisner Public Library and its agents, successors and assigns, from any and all liability, claims, and costs arising from or related to the exhibit including the installation and removal of such exhibit.

Name (print): _____

Signature: _____ Date: _____

Implies an understanding of, and agreement to abide by, the Albert Wisner Public Library Exhibit and Display Policy and Procedure.

Brief description of materials exhibited/displayed:



All art pieces should be framed with a wire attached for hanging. Acceptance of unframed art will be made on a case by case basis. Artists are responsible for hanging and removing their own artwork. The library will provide hanging wires/hooks as well as a ladder. If artwork is for sale, all transactions will be made between the artist and interested party; the Library is not responsible for these transactions.

In addition to the application and fee please submit the following:

- A .jpg or .png of a representative piece of art to be used for publicity.
- Brief biography or an artist's statement.
- A list of pieces to be displayed; include title, medium and price.
- Title for your exhibit.
- Contact information for the public (phone number or email)

The set-up date is on the first of the month; removal is on the last day of the month.

Please send above info to Siobhán O'Riordan at soriordan@rcls.org or drop off at the Circulation Desk. If you have any questions, please call Siobhán at 845.986.1047, ext. 5, Monday through Friday.